

Request for Expressions of Interest

Lease & Development of Certain Properties owned by the City of Johannesburg for Business Process Services and Offshoring (BPs&O) Facilities

EOI Number: 27/2011

Introduction

The City of Joburg Property Company (SOC) Ltd ("JPC") is a dynamic, visionary company mandated to manage and develop the City of Johannesburg's ("CoJ") property portfolio.

JPC hereby invites interested persons to submit Expressions of Interest to be included in a panel to bid for the lease and development of certain properties owned by the City of Johannesburg, into Business Process Services and Offshoring (BPs&O) facilities.

This is the first stage of a two-stage bidding process and only parties who qualify in terms of this Expression of Interest process will be allowed to respond to the Request for Proposals to be issued for the lease and development of properties to be identified.

Process

Individuals or consortia interested ("Interested Party/ies") in exploring the lease and development of properties are invited to submit Expressions of Interest, which will be reviewed for short-listing and the possible formation of a Panel of Interest Parties ("The Panel").

Interested Party/ies are required to meet the criteria set out below and comply with the Submission Requirements also set out below.

It is the intention that members of the panel be given the opportunity to submit offers for the lease and development (for BPs&O purposes only) of certain properties (still to be advised) owned by the City of Johannesburg as the second stage of a bid process.

Offers for the acquisition of properties in the second stage will be required to satisfy further functional criteria (to be defined) and will be evaluated using the 90:10 principle.

Criteria

Interested Parties are required to demonstrate: ● A proven track record in property development of at least R100m development experience ● Proven experience in operating a BPS&O hub(s), with a minimum of fifty (50) seats and two (2) years' experience ● Intent to expand and supply new seats, develop a BPS&O training facility or act as an SMME incubator.

Submission Requirements

Interested Parties are required to complete an expression of interest form, which will be available at JPC's offices from Monday, 7 November 2011 for a fee of R250.00 to be deposited as follows:

Bank Name: ABSA
Account Holder: City of Joburg Property Company SOC Ltd
Branch Name: Public Sector Gauteng West
Branch Code: 637956
Reference: EOI 27/2011
Account No: 4054423367

Bidders located outside of the JHB municipal area may send a mail to Tenders@jhbproperty.co.za to make arrangements for electronic payment and bid collection of tender documents.

Expressions of Interest that DO NOT INCLUDE the following items for the lead bidder will immediately be disqualified and Expressions of Interest WILL NOT BE EVALUATED.

The following must be included: ● An original, valid Original Tax Clearance Certificate as issued by South African Revenue Services valid at the time of submission ● Proof of registration of entity (eg CK1 and/or CK2 and/or CM29) ● Declaration by bidder duly signed and commissioned (included in Expression of Interest Form).

A non-compulsory briefing session will be held at JPC's offices, Imbizo Room, 1st Floor, Forum II, Braampark Building, 33 Hoofd Street, Braamfontein at 10:00 on 11 November 2011.

The fully completed document with annexures must be sealed and submitted before 12:00 on 9 December 2011 (the closing date) and be deposited in the tender box made available at the Client Services Centre of the City of Joburg Property Company (SOC) Ltd, Forum II, First Floor, Braampark Building, 33 Hoofd Street, Braamfontein.

Questions or Queries

All communication and enquiries relating to this advert or the Proposed Transaction should be directed to Tenders@jhbproperty.co.za

JPC reserves the right in their sole and absolute discretion to respond to any such question or query as they deem appropriate.

Disclaimer and Conclusion

This announcement is published for information purposes only and does not constitute an offer, nor does it constitute a commitment or obligation.

No employee of JPC or its directors will be liable or responsible for any costs or expenses incurred by any Interested Party in connection with the preparation or submission of an Expression of Interest.

No written, electronic or verbal communication will be made with JPC/CoJ or any of their respective directors, officers or employees, either directly or indirectly, with respect to any information contained in this advert or with respect to any possible transaction concerning the Proposed Transaction and any communication must be directed to the contact persons referred to in the advert.



City of Joburg Property Company (SOC) Ltd

Helen Botes
Managing Director
PO Box 31565
Braamfontein
2017

Supply Chain Management Unit
Tel: (011) 339-2700
Fax: (011) 339-2717
www.jhbproperty.co.za