REQUEST FOR QUOTATION FOR GOODS AND SERVICES FOR JPC

JPC requests your proposals on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your proposals on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<table>
<thead>
<tr>
<th>DATE OF ISSUE</th>
<th>05 OCTOBER 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT</td>
<td>JOBURG PROPERTY COMPANY</td>
</tr>
<tr>
<td>RFQ NUMBER:</td>
<td>SCM 17824; 17816; 17861; 17928;17842</td>
</tr>
<tr>
<td>PANEL (POP03/2018)</td>
<td>APPOINTMENT OF A SERVICE PROVIDER FROM POP 03/2018 PANEL OF PROFESSIONALS</td>
</tr>
<tr>
<td>HEALTH AND SAFETY SPECIALIST</td>
<td></td>
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<tr>
<td>DESCRIPTION OF GOODS/SERVICES</td>
<td>FIRE EXTINGUISHERS, FIRE HYDRANTS AND SPRINKLER SYSTEM SERVICING</td>
</tr>
<tr>
<td></td>
<td>SIGNAGE NEEDS TO BE CHANGED, ESCAPE DOORS TO HAVE BAR HANDLE FOR EXIT, FIRST AID KITS TO BE REFILLED, FIRE HORNS TO BE REPLACED AND FIRE PANELS INCLUDING GAS SYSTEMS TO BE SERVICED</td>
</tr>
<tr>
<td>SCOPE OF WORK</td>
<td></td>
</tr>
<tr>
<td>1. METRO CENTRE [A]</td>
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</tr>
<tr>
<td>- 258 x servicing of 9 kg dry chemical fire extinguishers</td>
<td></td>
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<tr>
<td>- 184 x servicing of 4.5 kg dry chemical fire extinguishers</td>
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<tr>
<td>- 58 x servicing of 6.6 kg co2 fire extinguishers</td>
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<tr>
<td>- 89 x servicing of 4.5 kg co2 fire extinguishers</td>
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<tr>
<td>- 168 x servicing of fire hose reel</td>
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</tr>
<tr>
<td>- 125 x servicing fire hydrant valves</td>
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</tr>
<tr>
<td>- 12 x servicing of 2.5 kg dry chemical fire extinguishers</td>
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</tr>
<tr>
<td>- 3 x servicing of 50 kg dry chemical trolley unit- service Replacement of</td>
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</tr>
<tr>
<td>- 25 x of 9 kg dry chemical fire extinguishers</td>
<td></td>
</tr>
<tr>
<td>- 44 x of 4.5 kg dry chemical fire extinguishers</td>
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</tbody>
</table>
The valves that control the water flow for the sprinkles system needs to be serviced and the successful contractor needs this work to be inspection by ASIB (Automatic Sprinkler Inspection Bureau) and a certificate form this origination be handed to Fazel Raymond

Compulsory Briefing Session Date (Metro Centre)

09 October 2018 Time: 10:00
Contact person : Fazel Raymond (082 464 9585)

2. Roodepoort Civic Centre (100 Christaan de Wet Road Florida) (B)
   - 31 x 9KG DCP
   - 15 x 4.5KG DCP
   - 8 x 2KG CO2
   - 4 x 5KG CO2
   - 19 x FIRE HOSE REEL
   - 9 x HYDRANT

3. Roodepoort Town Hall (Berlandina Street Roodeport) (B)
   - 25 x 1KG DCP
   - 11 x 4.5KG DCP
   - 6 x 3KG CO2
   - 3 x 2KG CO2
   - 7 x FIRE HOSE REEL
   - 2 x HYDRANTS

4. Proton Building (764 Gold Lub Terrace Constantia Kloof) (B)
   - 20 x 9KG DCP
   - 21 x 4.5KG DCP
   - 14 x HOSE REEL
   - 3 x 2KG CO2
   - 8 x HYDRANT
   - 4 x 5KG CO2
5. **ACA Krans (35 Symonds Street Auckland Park) (B)**

19 x 9KG DCP  
3 x HYDRANTS  
3 x FIRE HOSE REELS  
2 x 2KG DCP  
1 x2.6KG CO2  
1 x 2KG CO2

Compulsory Briefing Session Date (4 Building above)  
Address: Roodepoort Civic Centre (100 Christaan de Wet Road Florida)  
Time : 11:00 Date: 08 October 2018  
Contact Person : Dheeran (0832721592)

6. **Jabulani Civic Centre (C)**

**Servicing of the fire Hydrant Sprinkler system**

- Servicing of the engine, replacing engine oil, oil and petrol filter  
- Replacing of the batteries  
- Priming the system by cleaning all old water out of the system and checking all the sprinkler heads  
- Issuing of Compliancy Certificates after services  
  Service 77 DCP 9 kg Fire Extinguishers  
  Service 14 fire hose reels  
  Service 4 fire Hydrants  
  Allow R1000.00 for spares, numbering, register and recharge  
  Replace emergency signage where necessary  
  Replace redlam bolts where necessary  
  Supply ten spare Redlam Bolt Glass tubes  
  Supply and replenish First Aid kits where necessary  
  Supply and install Super Sound horns where necessary
7. **Dobsonville Civic Centre**

   Service 24 DCP 9 kg Fire Extinguishers  
   Service 6 fire hose reels  
   Allow R1000.00 for spares, numbering, register and recharge  
   Replace emergency signage where necessary  
   Replace redlam bolts where necessary  
   Supply ten spare Redlam Bolt Glass tubes  
   Supply and replenish First Aid kits where necessary  
   Supply and install Super Sound horns where necessary

8. **Ennerdale Civic Centre**

   Service 41 DCP 9 kg Fire Extinguishers  
   Service 14 fire hose reels  
   Service 3 Fire Hydrants  
   Allow R1000.00 for spares, numbering, register and recharge  
   Replace emergency signage where necessary  
   Replace redlam bolts where necessary  
   Supply ten spare Redlam Bolt Glass tubes  
   Supply and replenish First Aid kits where necessary  
   Supply and install Super Sound horns where necessary

9. **Lenasia Civic Centre**

   Service 31 DCP 9 kg Fire Extinguishers  
   Service 2 fire hose reels  
   Allow R1000.00 for spares, numbering, register and recharge  
   Replace emergency signage where necessary  
   Replace redlam bolts where necessary  
   Supply ten spare Redlam Bolt Glass tubes  
   Supply and replenish First Aid kits where necessary  
   Supply and install Super Sound horns where necessary
10. Meadowlands Civic Centre

Service 11 DCP 9 kg Fire Extinguishers
Service 2 fire hose reels
Allow R1000.00 for spares, numbering, register and recharge
Replace emergency signage where necessary
Replace redlam bolts where necessary
Supply ten spare Redlam Bolt Glass tubes
Supply and replenish First Aid kits where necessary
Supply and install Super Sound horns where necessary

Compulsory Briefing Session Date
Address: Jabulani Civic Center
Time : 10:00 Date: 10 October 2018
Contact Person : Pat Botha (082 464 9581)

11. Teljoy Building 300 15th Randjes Park

1 x DCP 9KG
2 x Dry power 9KG
5 x STP – 4.5kg
6 x Dry power - 9kg
13 x Cylinder 7.75kg
1 x STP-9KG
1 x Dry power -9kg
10 x Fire Hose
39 x STD 4.5kg & 2.5kg
11 x Dry power –9kg

12. AMPCC/Alexandra Multipurpose Community Centre

5 x fire extinguishers + 1 x hose reel
5 x fire extinguishers + 1 x hose reel (Councillors wing) first floor
Ground floor Revenue Department :
1x hose reel (no fire extinguishers need to be installed
2 x fire extinguishers + 1 x hose reel (First floor)
5 x fire extinguishers + 2x hose reels (Second Floor)
4 x fire extinguishers + 2 x hose reel (Third floor Housing)

As per approved scope of work
Compulsory Briefing Session Date  
Address: Teljoy Building 300  15th Randjes Park  
Time : 10:00 Date: 11 October 2018  
Contact Person : Andronica Matabane (083 4476870/076 211 0009)

13. Newtown Building (No 2 Helen Joseph St Newtown) (E)

18 x 9KG DCP  
12 x 4.5KG DCP  
9 x FIRE HOSE REEL  
1 x 5KG DCP

14. Eureka House (92 MARLBOUGH RD ROSETTENVILLE)(E)

25 x 9KG DCP  
4  x 4.5KG DCP  
3  x 2KG CO2  
14 x HOSE REEL  
12 x 5KG CO2

15. CJ Cronje (E)

Compulsory Briefing Session Date  
Address: Newtown Building (No 2 Helen Joseph St Newtown)  
Time : 13:00 Date: 10 October 2018  
Contact Person : Alan Mcellan (082 464 9573)

16. Langlaagte Depot (1Avon Road )

11 x 9KG DCP  
2  x HYDRANTS  
6  x FIRE HOSE REELS  
3  x 4.5KG DCP

17. Avlon Depot

17 x 9KG DCP  
1  x HYDRANTS  
4  x FIRE HOSE REELS  
1  x 4.5KG DCP  
3  x 2KG DCP
18. Klipspruit Depot

- 16 x 9KG DCP
- 7 x FIRE HOSE REELS
- 7 x 4.5KG DCP

19. Alexandra Depot

- 4 x 9KG DCP
- 5 x FIRE HOSE REELS
- 1 x 4.5KG DCP

20. Hamburg Depot

- 17 x 9KG DCP
- 4 x FIRE HOSE REELS
- 1 x 4.5KG DCP
- 1 x HYDRANT
- 2 x 2KG DCP

Compulsory Briefing Session Date
Address: Langlaagte Depot (1Avon Road)
Time: 13:00 Date: 09 October 2018
Contact Person: Richard Philips (082 464 9569)

21. Randburg Civic Centre (168 Braamfisher Drive – Randburg)

- Supply of fire Extinguishers
- Hydrants
- Hose Reels
- First Aid Refill
- Break tube
- Emergency Fire Panel to be installed
- Repaired and related signage
22. Thuso House (Braamfontein) (G)

Supply of fire Extinguishers
Hydrants
Hose Reels
First Aid Refill
Break tube
Emergency Fire Panel to be installed
Repaired and related signage

Compulsory Briefing Session Date
Address: Thuso House (Braamfontein)
Time: 10:00 Date: 12 October 2018
Contact Person: Quentin Moodley (083 266 3791)
RFQ SPECIFICATION FORMS/DOCUMENTS WERE SENT VIA E-MAIL  

| COMPULSORY REQUIREMENTS | The JPC Website – [www.jhbproperty.co.za](http://www.jhbproperty.co.za)  
|--------------------------------|----------------------------------|
|                          | OR  
|                          | FROM  
|                          | 1st Floor, Forum 2  
|                          | Braam Park  
|                          | 33 Hoofd Street  
|                          | Braamfontein  
|                          | 2017  
|                          | QUOTATION MUST BE AS PER ALPHABET ABOVE, CONSOLIDATED QUOTATION WILL NOT BE ACCEPTED  
|                          | Submission of all required documents  
|                          | Valid VAT Certificate  
|                          | CSD Registration Documents  
|                          | OHASA Compliance  
| Compulsory Briefing Session Date | AS PER ABOVE DATES  
| SUBMISSION OF QUOTES: | Submissions must be deposited into the RFQ Box at the Reception area. No emailed submissions will be accepted.  
| TIME: CLOSING DATE | 10h30  
|                          | 15 OCTOBER 2018  
| ENQUIRIES: | ksehlakgoe@jhbproperty.co.za  

Proposals will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended & JPC’s Supply Chain Management Policies and Procedures.
# CHECKLIST

**RFQ NR:** SCM 17824; 17816; 17861; 17928; 17842

**PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.**

<table>
<thead>
<tr>
<th>No</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Certified Copy of Company Registration Document</td>
</tr>
<tr>
<td>2.</td>
<td>Rates &amp; Taxes Invoice for Company OR Certified Copy of Lease Agreement OR Affidavit Certified by the SAPS</td>
</tr>
<tr>
<td>3.</td>
<td>Rates and Taxes Invoice for All the Directors or Members of the Company OR Certified Copy of Lease Agreement OR Affidavit Certified by the SAPS</td>
</tr>
<tr>
<td>4.</td>
<td>Declaration on State of Municipal Account (Attached)</td>
</tr>
<tr>
<td>5.</td>
<td>MBD 4: Declaration of Interest (Attached)</td>
</tr>
<tr>
<td>6.</td>
<td>MBD 9: Certificate of Independent Bid Determination. (Attached)</td>
</tr>
<tr>
<td>7.</td>
<td>MBD 6.4: Local Content (Attached) (IF REQUIRED)</td>
</tr>
<tr>
<td>8.</td>
<td>Certified Copy of BBBEE certificate.</td>
</tr>
<tr>
<td>9.</td>
<td>Tax Clearance Certificate</td>
</tr>
<tr>
<td>12.</td>
<td>All alterations have been signed.</td>
</tr>
<tr>
<td>13.</td>
<td>Quotation is signed.</td>
</tr>
</tbody>
</table>

**SIGNATURE________________________________________

**NAME______________________________________________

10
PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION

COMPULSORY REQUIREMENTS

1. Valid Tax clearance or SARS pin number

Please note that copies of tax clearance certificates or SARS pin numbers are not valid as per SARS and they will not be accepted by JPC. Failure to provide the Tax clearance certificate will result in the quotation being disqualified.

2. Latest copy of rate and taxes together with a completed “Declaration on State of Municipal Accounts” form. (Attached)

Please note the following:

a) There must be a Rates & Taxes invoice for each of the Directors of the Company as well as for the Company. The Rates & Taxes Invoice cannot be older than 3 months. If Rates & Taxes are in arrears for more than 3 months, the quotation will be disqualified.

b) If the business is operated from the residence of one of the directors, an affidavit, certified, must be submitted stating the address of the business premises.

c) If the premises from where business is conducted or where a director is residing, is leased a copy of the lease agreement or an affidavit must be submitted.

3. The proposal page must be signed. If you are using your own format on your Company’s letterhead to quote please ensure that the quotation is signed.

4. The attached MBD 9 form (Certificate of Independent Bid Determination) must be completed and submitted with the quotation. If the MBD 9 is incomplete or not attached the quotation will be disqualified.
5. The attached MBD 4 form (Declaration of Interest) must be completed and submitted with the quotation. If the MBD 4 is incomplete or not attached the quotation will be disqualified.

6. Both the MBD 4 & 9 forms must be original for each quotation. No copies will be accepted. Both the MBD 4 & 9 forms must be dated within the quotation period.

7. Proof of Directors: A certified copy of your Company Registration Documents

8. A certified copy of the B-BBEE Status Level Verification Certificate must be attached. If not attached no points for B-BBEE will be awarded.

9. All price alterations must be signed for by the Bidder confirming that such changes were made by the Bidder. PLEASE NOTE THAT PRICE CHANGES WITHOUT A SIGNATURE WILL LEAD TO THE DISQUALIFICATION OF THE QUOTATION SUBMITTED.

I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE________________________________________

NAME________________________________________
CONDITIONS

1. All goods or services purchased will be subject to JPC SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.

2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.

3. To participate in JPC’s Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on JPC’s Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit. JPC is dealing only with the registered and accredited suppliers on its Database.

4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.

5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.

6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.

7. Quantities are given in good faith and without commitment to JPC. The JPC reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.

8. **JPC DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**

9. **QUOTATIONS SUBMITTED THROUGH FAX/EMAIL WILL BE AUTOMATICALLY DISQUALIFIED.**

I HEREWITH CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE__________________________________________

NAME________________________________________________
ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the JPC General Conditions and Policies and Procedures and accept same.

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: __________________________________________

NAME: _______________________________________________

CAPACITY: _________________________________________

DATE: _______________________________________________
SUPPLY CHAIN MANAGEMENT
P.O. BOX 31565
BRAAMFONTEIN
2017

VAT. NO: 4010194266/4760117194

REQUEST FOR QUOTATION

<table>
<thead>
<tr>
<th>RFQ NUMBER</th>
<th>RFQ DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCM SCM 17824; 17816; 17861; 17928; 17842</td>
<td>05 OCTOBER 2018</td>
</tr>
</tbody>
</table>

TEL: CONTACT PERSON
FAX: NAME: AS PER ABOVE DETAILS
Your Vendor Number With Us: TEL No: AS PER ABOVE DETAILS

PLEASE NOTE THAT YOU MUST BE REGISTERED ON THE JPC SUPPLIER DATABASE

Submission Deadline: 15 OCTOBER 2018
Submission Time: 10H30AM

VALIDITY OF RFQ: 30 DAYS

OFFICE USE ONLY:
PRICE/S TO BE VAT EXCLUSIVE
Please submit all Quotations to the fax number stated above

RFP’S below R50 000 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended.

Points will be allocated as follows:

| Points for price: | 80 |
| Points for B-BBEE (Max of 20): | 20 |

B-BBEE Status Level Contributor | Number of points (80/20 system) |
1 | 20 |
2 | 18 |
<p>| | |</p>
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<tbody>
<tr>
<td>a world class African city</td>
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<td>7</td>
<td>2</td>
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<tr>
<td>8</td>
<td>0</td>
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<tr>
<td>Non-compliant contributor</td>
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<tr>
<td><strong>Maximum</strong></td>
<td><strong>20</strong></td>
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</tbody>
</table>
PLEASE NOTE THAT NO PRICE INCREASES WILL BE APPROVED AFTER SUBMISSION OF THE QUOTATION.

SCM 17824; 17816; 17861;
17928;17842
**SCOPE OF WORK:**

As per attached

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>Quantity Required</th>
<th>Date required</th>
<th>Delivery Period / Lead time</th>
<th>Price (Excluding Vat)</th>
<th>Total (Excluding Vat)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>KINDLY QUOTE PER SITE: EG THE QUOTATION NEEDS TO BE ON THE COMPANY LETTER HEAD AND SIGNED</td>
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</table>

**Grand Total**

NB ANY AND ALL ALTERATIONS MUST BE SIGNED FOR BY THE BIDDER CONFIRMING THAT SUCH ALTERATION WAS MADE BY THE BIDDER. PLEASE NOTE THAT PRICE CHANGES WITHOUT A SIGNATURE WILL BE DISQUALIFIED.
ALL BIDDERS MUST PLEASE MAKE SURE THAT THEY KNOW WHAT THEY ARE QUOTING FOR.

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the JPC.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.