CLOSURE REQUEST FOR QUOTATION (RFQ) PROCESS

NAME OF SERVICE PROVIDER: 

REQUEST FOR QUOTATIONS FOR GOODS AND SERVICES AT JOBURG PROPERTY COMPANY (JPC)

N.B. THIS REQUEST FOR QUOTATIONS (RFQ) IS ONLY ISSUED TO CONTRACTORS APPROVED FOR INCLUSION IN THE JPC PANEL OF SUB-CONTRACTORS (POP 02/ 2018) UNDER THE FOLLOWING GRADING: 2 GB PE

JPC requests your quotation on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<table>
<thead>
<tr>
<th>DATE OF ISSUE</th>
<th>04 JUNE 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLOSING DATE</td>
<td>08 JUNE 2020</td>
</tr>
<tr>
<td>CLOSING TIME</td>
<td>10H30AM (TELKOM TIME)</td>
</tr>
<tr>
<td>DEPARTMENT</td>
<td>INFORMAL TRADING</td>
</tr>
<tr>
<td>SCM NUMBER</td>
<td>SCM 17967</td>
</tr>
<tr>
<td>PANEL NUMBER</td>
<td>POP02/2018 PANEL OF SUB-CONTRACTORS</td>
</tr>
</tbody>
</table>

DESCRIPTION OF GOODS/SERVICES

TURNKEY FACILITIES MANAGEMENT
  • Procurement and installation of 319m of Clearvu type fence
  • Procurement and installation: 2 x Swing Gates (2 x 3 meter wide. Height: 1.8 meter or 2.4 meter) 3 x Pedestrian gate: (1.5 meter wide. Height: 1.8 meter or 2.4 meter) 2 x Sliding gate 7675 x 1800mm high, including all tracks and rails

NON COMPULSORY SITE BRIEFCING SESSION

None due to covid 19 regulations
RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:  

<table>
<thead>
<tr>
<th>COMPULSORY REQUIREMENTS</th>
<th>Submission of all required documents</th>
</tr>
</thead>
</table>
| SUBMISSION OF QUOTES:    | 1st Floor  
Forum 2, Braam Park  
33 Hoofd Street  
Braamfontein  
2017  
Submissions must be deposited into the RFQ Box at the Reception. No emailed submissions will be accepted |
| ENQUIRIES:               | All enquiries must be made in writing to bmalope@jhbproperty.co.za |

N.B. Quotations submitted by Contractors or Service Providers not included in POP 02/2018- Panel of Sub-Contractor under Grade 2GB PE will not be considered.

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & JPC’s Supply Chain Management Policies and Procedures.
CHECKLIST

SCM NO: 17967

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.

<table>
<thead>
<tr>
<th>No</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Valid Tax Clearance Certificate or Pin number</td>
</tr>
<tr>
<td>2</td>
<td>All alterations have been signed.</td>
</tr>
<tr>
<td>3</td>
<td>Quotation is signed</td>
</tr>
<tr>
<td>4</td>
<td>COID registration</td>
</tr>
<tr>
<td>5</td>
<td>UIF</td>
</tr>
<tr>
<td>6</td>
<td>Central Supplier Data Base registration (CSD)</td>
</tr>
<tr>
<td>7</td>
<td>CIDB Grading of ..... or above</td>
</tr>
<tr>
<td>8</td>
<td>Works Insurance and Public liability insurance</td>
</tr>
<tr>
<td>9</td>
<td>Original Bank confirmation letter</td>
</tr>
</tbody>
</table>

SIGNATURE ____________________________________________

NAME ___________________________________________
PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS WILL LEAD TO DISQUALIFICATION COMPULSORY REQUIREMENTS

1. Valid Original tax clearance

   Please note that copies of tax clearance certificates are not valid as per SARS and they will not be accepted by JPC. Failure to provide the original tax clearance certificate will result in the quotation being disqualified.

2. Proof of valid registration on Central Supplier Database (CSD)

3. Valid CIDB Grading

4. Work Insurance and Public Liability insurance

5. COIDA

6. UIF

7. Original letter from the bank

8. All alterations have been signed

9. The quotation page must be signed. If you are using your own format on your Company’s letterhead to quote please ensure that the quotation is signed.

I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE______________________________________

NAME_________________________________________
CONDITIONS

1. All goods or services purchased will be subject to JPC SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.

2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.

3. To participate in JPC's Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on JPC's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit. JPC is dealing only with the registered and accredited suppliers on its Database.

4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.

5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.

6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.

7. Quantities are given in good faith and without commitment to JPC. The JPC reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.

8. JPC DOES NOT TAKE RESPONSABILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

9. QUOTATIONS SUBMITTED THROUGH FAX/EMAIL WILL BE AUTOMATICALLY DISQUALIFIED.

I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE _______________________________

NAME ________________________________
ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the JPC General Conditions and Policies and Procedures and accept same.

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: __________________________

NAME: _______________________________

CAPACITY: ___________________________

DATE: ___________________
SUPPLY CHAIN MANAGEMENT
P.O. BOX 31565
BRAAMFONTEIN
2017

VAT. NO: 4010194266/4760117194

BIDDER:

TEL:

FAX:

Your Vendor Number With Us:

REQUEST FOR QUOTATION

<table>
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<tr>
<th>RFQ NUMBER</th>
<th>RFQ DATE</th>
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<tr>
<td>SCM 17967</td>
<td>04 June 2020</td>
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CONTACT PERSON

<table>
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<th>NAME:</th>
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<tr>
<td>Mmakobe Sitwe/ Ntobeng Ntobeng</td>
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<table>
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<tr>
<th>TEL No:</th>
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<tbody>
<tr>
<td>(010) 219 9159/ 010 219 9296</td>
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PLEASE NOTE THAT YOU MUST BE REGISTERED ON THE JPC SUPPLIER DATABASE

Submission Deadline: 8 JUNE 2020
Submission Time: 10H30AM

VALIDITY OF RFQ: 30 DAY

OFFICE USE ONLY:
PRICE/S TO BE VAT EXCLUSIVE
Please deposit all quotation in the RFQ box as stipulated in the cover page

RFQ’S above R30 000-00 to a maximum of R50 000 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended.

EVALUATION CRITERIA

Quotations will be evaluated using a two stage evaluation process as follows:
Bidders will be evaluated on the total project costs and BBB-EE points will then determine who the appointed contractors will be

STAGE 1 PRICE EVALUATION

Only firm prices will be accepted. Non-firm prices will not be considered.
All delivery costs MUST be included in the bid price, for delivery at the prescribed destination as well as removal of the existing fence
Calculations and pricing schedule will be submitted to Supply Chain Management for evaluation and approval.
The contractor shall be required to submit a quote for the cost of the Transport and materials. The contractor will also have to supply a labour price in order to execute the works based on the various labour components that will be used ex. Foreman/Driver, Artisans, semi-skilled, and general labourer.

(Rate/m = Rate per Running Meter) (Rate/m³ = Rate per Cubic Meter) (Rate/Item = Rate per Item) (Rate/h = Rate per hour)

STAGE 2 (PRICE AND BBB-EE STATUS LEVEL OF CONTRIBUTION)

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left( 1 - \frac{Pt}{P_{min}} \right)$$

Where

$Ps =$ Points scored for comparative price of bid under consideration

$Pt =$ Comparative price of bid under consideration

$P_{min} =$ Comparative price of lowest acceptable bid

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

Points will be allocated as follows:

<table>
<thead>
<tr>
<th>Price Points for B-BBEE (Max of 20):</th>
<th>80</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-BBEE status Level of Contributor</td>
<td>Number of Points (80/20 system)</td>
</tr>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>14</td>
</tr>
<tr>
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<td>7</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-Compliant contributor</td>
<td>0</td>
</tr>
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</table>
### PRICE

<table>
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<tr>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>SUB-TOTAL</td>
<td></td>
</tr>
<tr>
<td>VAT</td>
<td></td>
</tr>
<tr>
<td>TOTAL FOR ENTIRE PROJECT</td>
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</table>
**PLEASE NOTE THAT NO PRICE INCREASES WILL BE APPROVED AFTER SUBMISSION OF THE QUOTATION.**

**SCOPE OF WORK:**

**AS PER ATTACHED**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Specification</th>
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<tbody>
<tr>
<td></td>
<td>Fencing</td>
<td>This specification covers material requirements for Installation and supply of security fencing and gates, for the Fordsburg Informal Trading facility. Tenderers should comply with these general conditions unless otherwise directed by the project manager. All technical specifications listed below are the minimum product requirements. Furthermore, allow amount for site establishment, transport, over-heads, etc. And removal on completion of the work. Allow amount for safety file, PPE, and equipment to comply with Covid 19 requirements and regulations including adherence to safety standards and procedures. ClearVu type mesh panel fence 3297mm wide x 1800mm high, galvanized 3mm diameter wire with aperture size (centers) @ 76.2mm x 12.7mm. Panel formation: Panel reinforced with 4 x 50mm deep &quot;V&quot; formation horizontal recessed bands (rigidity), 2 x 75mm 70 degrees</td>
</tr>
<tr>
<td>319m</td>
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<td></td>
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</table>
flanges along sides (internal fixtures - anti vandal, allowing for flush post and panel finish, 48 line wire secure connection, locking recess mechanism) and 2 x 30 degrees flanges along top and toe (arrow - straight edges, integrated angle). With taper locking post 85mm x 45mm x 85mm, sealed with UV stabilized polymer cap.
Panels fixed with 16 x single bolt comb clamps.
Fenced galvanized then finished with polymetric 6000. Fixed in all accordance with manufacturer's specification.
Panels to be topped with 100mm high "shark tooth" spikes
All posts, fixture and fixators are galvanized.
The site area is 1833sqm with coverage of 9.27% - Not all area requires the fence.
Only areas where there’s no bricks require the clearvu.
The clearvu fence and the all the gates should be electrified
The warning of electrified gates and fence
Bidders can visit the site to verify the measurements and the municipality cannot be held responsible for wrong measurement.
The municipality will not accept poor quality of works and the contractor will be paid until such time when the Quality is acceptable and complies with the required SANS and ISO standards.
The contractor is obliged to comply with all applicable bylaws and laws relating to the construction industry and OHSA.

**NB. There is a contractor onsite doing refurbishments, contractor to ensure no interruption with current refurbishments**

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>10m</td>
<td>2 x Swing Gates (2 x 3 meter wide. Height: 1.8 meter or 2.4 meter)</td>
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<tr>
<td></td>
<td>3 x Pedestrian gate: (1.5 meter wide. Height: 1.8 meter or 2.4 meter)</td>
</tr>
<tr>
<td></td>
<td>2 x Sliding gate 7675 x 1800mm high, including all tracks and rails</td>
</tr>
<tr>
<td></td>
<td><strong>All gates must be lockable</strong></td>
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<table>
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<tr>
<th>QUANTITY</th>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Delivery Period / Lead time</th>
<th>Price (Excluding Vat)</th>
<th>Total (Excluding Vat)</th>
</tr>
</thead>
<tbody>
<tr>
<td>319 metres</td>
<td></td>
<td></td>
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</tbody>
</table>
Panels fixed with 16 x single bolt comb clamps. All fence, posts, fixture and fixators galvanized then finished with polymeric 6000. Panels to be topped with 100mm high “shark tooth” spikes and be electrified on top. Both fence and gates should be electrified. The site area is 1833sqm with coverage of 9.27% - Not all area requires the fence. Only areas where there's no brickwall require the clearvu. The warning of electrified gates and fence.

<table>
<thead>
<tr>
<th>Length</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>10m</td>
<td>4 x Swing Gates (2 x 3 meter wide. Height: 1.8 meter or 2.4 meter)</td>
</tr>
<tr>
<td></td>
<td>3 x Pedestrian gate: (1.5 meter wide. Height: 1.8 meter or 2.4 meter)</td>
</tr>
<tr>
<td></td>
<td>2 x Sliding gate 7675 x 1800mm high, including all tracks and rails</td>
</tr>
</tbody>
</table>

SAMPLE OF FENCE THE BIDDER HAS QUOTED FOR MUST BE SUBMITTED WITH THE QUOTATION ON THE CLOSING DATE OF THE BID.

ALL BIDDERS MUST PLEASE MAKE SURE THAT THEY KNOW WHAT THEY ARE QUOTING FOR AND SUBMIT THE FOLLOWING RETURNABLES WHICH WILL BE EVALUATED FOR FUNCTIONALITY

1. Submission of company profile showing experience of similar projects executed with traceable and contactable reference and Valid CIDB grading.
2. Proof of access to funding at least 15% of the project cost you have quoted for in this RFQ
3. CV and Qualifications of site agent
4. Execution Programme
Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the JPC.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.
CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Municipal Bidding Document (MBD) must form part of all bids\(^1\) invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).\(^2\) Collusive bidding is a per se prohibition meaning that it cannot be justified under any grounds.

3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
   a. take all reasonable steps to prevent such abuse;
   b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
   c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

---

\(^1\) Includes price quotations, advertised competitive bids, limited bids and proposals.

\(^2\) Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: ___________________________ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;

2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;

3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;

4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;

5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

(a) has been requested to submit a bid in response to this bid invitation;

(b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

(c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium\(^3\) will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

(a) prices;
(b) geographical area where product or service will be rendered (market allocation)
(c) methods, factors or formulas used to calculate prices;
(d) the intention or decision to submit or not to submit, a bid;
(e) the submission of a bid which does not meet the specifications and conditions of the bid; or
(f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

\(^3\) Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.......................................................... ..........................................................
Signature                                                                 Date

.......................................................... ..........................................................
Position                                                                 Name of Bidder
ANNEXURE C

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative: ..............................................................

3.2 Identity Number: .....................................................................................................................

3.3 Position occupied in the Company (director, trustee, shareholder²): ........................................

3.4 Company Registration Number: ..............................................................................................

3.5 Tax Reference Number: ...........................................................................................................

3.6 VAT Registration Number: .......................................................................................................

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? YES / NO

3.8.1 If yes, furnish particulars. ......................................................................................................

¹MSCM Regulations: "in the service of the state" means to be –
(a) a member of –
   (i) any municipal council;
   (ii) any provincial legislature; or
   (iii) the national Assembly or the national Council of provinces;
(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.
3.9 Have you been in the service of the state for the past twelve months? YES / NO

3.9.1 If yes, furnish particulars.

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars.

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars.

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.13.1 If yes, furnish particulars.

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. YES / NO

3.14.1 If yes, furnish particulars:
Full details of directors / trustees / members / shareholders.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Identity Number</th>
<th>State Employee Number</th>
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<tbody>
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_Signature_  

_Date_

_Capacity_  

_Name of Bidder_