CLOSED TENDER PROCESS

NAME OF SERVICE PROVIDER: ________________________________

REQUEST FOR QUOTATIONS FOR GOODS AND SERVICES AT JPC

N.B. THIS REQUEST FOR QUOTATIONS (RFQ) IS ONLY ISSUED TO SUB-CONTRACTORS APPROVED FOR INCLUSION IN THE JPC PANEL OF SUB-CONTRACTORS (POP 02/2018) UNDER THE FOLLOWING CATEGORY:

Sub-Contractors with CIDB Grade 2 GB PE or Grade 3 GB

JPC requests your quotation on the goods and/or services attached hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<table>
<thead>
<tr>
<th>DATE OF ISSUE</th>
<th>30 January 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLOSING DATE</td>
<td>06 February 2020</td>
</tr>
<tr>
<td>CLOSING TIME</td>
<td>10H30AM (TELKOM TIME)</td>
</tr>
<tr>
<td>DEPARTMENT</td>
<td>Property Portfolio</td>
</tr>
<tr>
<td>CATEGORY</td>
<td>Grade 2 GB PE or Grade 3 GB</td>
</tr>
<tr>
<td>PANEL NUMBER</td>
<td>POP 02/2018</td>
</tr>
</tbody>
</table>
**DESCRIPTION OF GOODS/SERVICES**

The Supply Chain Management Unit hereby requests proposals from Sub-Contractors on the panel of sub-contractors under POP 02 / 2018 for Grade 2GB PE or 3GB to quote on the BOQ attached for Halfway House Library on behalf of the City of Joburg Property Company SOC Ltd (JPC).

---

**NON COMPULSORY BRIEFING SESSION**

N/A

---

**RFQ SPECIFICATION FORMS/DOCUMENTS ARE OBTAINABLE FROM:**

FROM: The JPC Website – www.jhbproperty.co.za

---

**COMPULSORY REQUIREMENTS**

Submission of all required documents

---

**SUBMISSION OF QUOTES:**

1st Floor
Forum 2, Braam Park
33 Hoofd Street
Braamfontein
2017

Submissions must be deposited into the RFQ Box at the Reception. No emailed submissions will be accepted

---

**ENQUIRIES:**

Dramdhari@jhbproperty.co.za
N.B. Quotations submitted by Professionals or Service Providers not included in POP 02/2018-Panel of Sub Contractors will not be considered.

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & JPC's Supply Chain Management Policies and Procedures.
CHECKLIST

RFQ/ RFP NR:

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.

<table>
<thead>
<tr>
<th>No</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Certified Copy of Company Registration Document</td>
</tr>
<tr>
<td>2.</td>
<td>Rates &amp; Taxes Account for Company OR Certified Copy of Lease Agreement OR Affidavit Certified by the Commissioner of Oaths/ Arrangements letter</td>
</tr>
<tr>
<td>3.</td>
<td>Rates and Taxes Account for All the Directors of the Company OR Certified Copy of Lease Agreement OR Affidavit Certified by the Commissioner of Oaths/ Arrangements letter</td>
</tr>
<tr>
<td>4.</td>
<td>Declaration on State of Municipal Account (Attached)</td>
</tr>
<tr>
<td>5.</td>
<td>MBD 4: Declaration of Interest (Attached)</td>
</tr>
<tr>
<td>6.</td>
<td>MBD 9: Certificate of Independent Bid Determination. (Attached)</td>
</tr>
<tr>
<td>7.</td>
<td>MBD 6.4: Local Content (Attached) (IF REQUIRED)</td>
</tr>
<tr>
<td>8.</td>
<td>Certified Copy of BBBEE certificate.</td>
</tr>
<tr>
<td>9.</td>
<td>Valid Tax Clearance Certificate or Pin number</td>
</tr>
<tr>
<td>10.</td>
<td>Empowerment Plan and employment statistics (youth, women and people with disabilities)</td>
</tr>
<tr>
<td>11.</td>
<td>All alterations have been signed.</td>
</tr>
<tr>
<td>12.</td>
<td>Quotation is signed</td>
</tr>
<tr>
<td>13.</td>
<td>COID registration</td>
</tr>
<tr>
<td>14.</td>
<td>UIF</td>
</tr>
<tr>
<td>15.</td>
<td>Copies of ID’s for the Directors or Members of the Entity</td>
</tr>
<tr>
<td>16.</td>
<td>Copies of ID’s for the employees of the Entity and employment contracts</td>
</tr>
<tr>
<td>17.</td>
<td>Copies of pay slips for employees</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>18.</td>
<td>Central Supplier Data Base registration (CSD)</td>
</tr>
<tr>
<td>19.</td>
<td>CIDB Grading of 2GB PE or 3GB</td>
</tr>
<tr>
<td>20</td>
<td>Construction program and cash flow</td>
</tr>
<tr>
<td>21</td>
<td>Works Insurance and Public liability insurance</td>
</tr>
<tr>
<td>22</td>
<td>Original Bank confirmation letter</td>
</tr>
<tr>
<td>23</td>
<td>Company registration documents</td>
</tr>
<tr>
<td>24</td>
<td>Affiliation / Registration with Professional bodies</td>
</tr>
<tr>
<td>25</td>
<td>Professional Indemnity insurance</td>
</tr>
</tbody>
</table>

SIGNATURE______________________________

NAME______________________________
PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION

1. Valid Original tax clearance.

Please note that copies of tax clearance certificates are not valid as per SARS and they will not be accepted by JPC. Failure to provide the original tax clearance certificate will result in the quotation being disqualified.

2. Latest copy of rate and taxes together with a completed “Declaration on State of Municipal Accounts" form. (Attached)

Please note the following:

  a) There must be a Rates & Taxes invoice for each of the Directors of the Company as well as for the Company. The Rates & Taxes Invoice cannot be older than 3 months. If Rates & Taxes are in arrears for more than 3 months, the quotation will be disqualified.

  b) If the business is operated from the residence of one of the directors, an affidavit, certified, must be submitted stating the address of the business premises.

  c) If the premises from where business is conducted or where a director is residing, is leased a copy of the lease agreement or an affidavit must be submitted.

3. The quotation page must be signed. If you are using your own format on your Company’s letterhead to quote please ensure that the quotation is signed.

4. The attached MBD 9 form (Certificate of Independent Bid Determination) must be completed and submitted with the quotation. If the MBD 9 is incomplete or not attached the quotation will be disqualified.

5. The attached MBD 4 form (Declaration of Interest) must be completed and submitted with the quotation. If the MBD 4 is incomplete or not attached the quotation will be disqualified.
6. Both the MBD 4 & 9 forms must be original for each quotation. No copies will be accepted. Both the MBD 4 & 9 forms must be dated within the quotation period.

7. Proof of Directors: A certified copy of your Company Registration Documents

8. A certified copy of the B-BBEE Status Level Verification Certificate must be attached. If not attached no points for B-BBEE will be awarded.

9. All price alterations must be signed for by the Bidder confirming that such changes were made by the Bidder.

10. UIF.

11. COIDA.

12. Professional Indemnity insurance

13. Copies of ID’s for the Directors or Members of the Entity.

14. Copies of ID’s for the employees of the Entity and employment contracts.

15. Central Supplier Data Base registration.

16. CIDB Grading of 2GB PE or 3GB.

17. Construction program and cash flow.

18. Works Insurance and Public liability insurance


20. Affiliation / Registration with Professional bodies

PLEASE NOTE THAT EVERY ITEM NEEDS TO BE PRICED AND ANY PRICE CHANGES WITHOUT A SIGNATURE WILL LEAD TO THE DISQUALIFICATION OF THE QUOTATION SUBMITTED
I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE________________________________________

NAME________________________________________
CONDITIONS

1. All goods or services purchased will be subject to JPC SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.

2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.

3. To participate in JPC’s Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on JPC’s Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit. JPC is dealing only with the registered and accredited suppliers on its Database.

4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.

5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.

6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.

7. Quantities are given in good faith and without commitment to JPC. The JPC reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.

8. **JPC DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**

9. **QUOTATIONS SUBMITTED THROUGH FAX/EMAIL WILL BE AUTOMATICALLY DISQUALIFIED.**

10. **QUOTATIONS WILL BE DISQUALIFIED IF THE BIDDER DOES NOT PRICE ALL ITEMS LISTED ON THE BOQ.**
11. AWARDED BIDDERS WILL BE MANAGED AND MONITORED BY A PROGRAMME MANAGER

I HEREWITH CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE__________________________________

NAME____________________________________

ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the JPC General Conditions and Policies and Procedures and accept same

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: ____________________________________________________

NAME: __________________________________________________________

CAPACITY: _______________________________________________________

DATE: ___________________________________________________________
SUPPLY CHAIN MANAGEMENT
P.O. BOX 31565
BRAAMFONTEIN
2017

VAT. NO: 4010194266/4760117194

<table>
<thead>
<tr>
<th>BIDDER:</th>
<th>REQUEST FOR QUOTATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RFQ NUMBER</td>
</tr>
<tr>
<td></td>
<td>RFQ DATE</td>
</tr>
<tr>
<td>RFQ</td>
<td>30 January 2020</td>
</tr>
<tr>
<td>CONTACT PERSON</td>
<td></td>
</tr>
<tr>
<td>NAME:</td>
<td>Dheeran Ramdhari</td>
</tr>
<tr>
<td>TEL No:</td>
<td>010 219 9166</td>
</tr>
</tbody>
</table>

PLEASE NOTE THAT YOU MUST BE REGISTERED ON THE JPC SUPPLIER DATABASE

Submission Deadline: 06 February 2020
Submission Time: 10H30AM

VALIDITY OF RFQ: 30 DAY

OFFICE USE ONLY:
PRICE/S TO BE VAT EXCLUSIVE
Please deposit all quotation in the RFQ box as stipulated in the cover page

RFQ’S above R30 000-00 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended.
SIGNATURE OF BIDDER

CAPACITY

PLEASE NOTE THAT NO PRICE INCREASES WILL BE APPROVED AFTER SUBMISSION OF THE QUOTATION.

REQUEST FOR QUOTATION (RFQ) NUMBER:
Quotations submitted by Professionals or Service Providers not included in POP 02/2018- Panel of Sub Contractors will not be considered.

SPECIFICATIONS / SCOPE OF WORK:

Attached is an unpriced BOQ for repairs and maintenance at Halfway House Library which the Bidder needs to price. The Bidder is also requested to submit a quotation on the Bidders letter head. Bidders to ensure that every item is priced to prevent disqualification.

PRICE

<table>
<thead>
<tr>
<th>SUB-TOTAL</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>VAT</td>
<td></td>
</tr>
</tbody>
</table>
Quotations submitted by Professionals or Service Providers not included in POP 02/2018- Panel of Sub Contractors will not be considered.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>Quantity Required</th>
<th>Date required</th>
<th>Delivery Period / Lead time</th>
<th>Price (Excluding Vat)</th>
<th>Total (Excluding Vat)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
NB ANY AND ALL ALTERATIONS MUST BE SIGNED FOR BY THE BIDDER CONFIRMING THAT SUCH ALTERATION WAS MADE BY THE BIDDER. PLEASE NOTE THAT PRICE CHANGES WITHOUT A SIGNATURE WILL BE DISQUALIFIED

ALL BIDDERS MUST PLEASE MAKE SURE THAT THEY KNOW WHAT THEY ARE QUOTING FOR

Quotations submitted by Professionals or Service Providers not included in POP 02/2018- Panel of Sub Contractors will not be considered.

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the JPC.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.
6. All items listed needs to be priced to avoid disqualification.
REPAIRS AND MAINTENANCE TO HALFWAY HOUSE LIBRARY
JPC PLANNED REPAIRS AND MAINTENANCE PROGRAMME
BILL OF QUANTITIES

Date: 24-Oct-19

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BILL NO. 1</td>
<td></td>
</tr>
<tr>
<td>ALTERATIONS</td>
<td></td>
</tr>
<tr>
<td>NOTES</td>
<td></td>
</tr>
</tbody>
</table>

Tenderers are advised to study the 'Model Preambles for Trades 1999' before pricing this schedule.

Site inspection

Contractors are required to inspect the site and acquaint themselves with all aspects of the works to be executed under this contract prior to the submission of their tender. No claim whatsoever will be entertained in the event of any unforeseen difficulties arising during the execution of the contract that could have been foreseen by a thorough investigation of the site, drawings and specifications.

General

The contractor shall carry out the whole of the works with as little mess and noise as possible and ensure that the minimum of disturbance is caused to any adjoining premises and their tenants/occupants. He/She shall provide proper protection and erect and maintain in position proper temporary tarps which may be necessary to protect existing fixtures, fittings and furniture during the progress of the works and remove on completion or when directed, all to the satisfaction of the Project Manager/Principal Agent.

Water supply pipes and other piping that may be encountered and found necessary to disconnect or cut, shall be effectively stopped off or stubbed up and removed, and any new connections that may be necessary, shall be made with proper fittings, to the satisfaction of the Project Manager/Principal Agent.

Doors, fanlights, fittings, frames, linings, etc. which are to be re-used shall be thoroughly overhauled before re-fixing, including taking off, easing and re-hanging, cramming up, re-wedging as required and making good cramps, dowels, etc. and easing, biblical, adjusting and repairing in a manner as necessary, replacing any glass damaged in removal or subsequently and stopping up all nail and screw holes with tinted plastic wood to match timber, unless otherwise described. Re-painting or re-vauinishing is given separately.

Prices for taking out doors, windows, etc. shall include for removal of all beads, architraves, ironmongery, etc.

Prices for taking out and removing doors and frames shall include for removing door stiles, cabinet hooks, etc. and making good floor and wall finishes to match existing.

With regard to buildings up of openings in existing walls, cement screeds and sawing, and finishing coats of walls, etc. shall be levied
and prepared for raising of brickwork.  
Making good finishes shall include making good of the brick and concrete surfaces onto which the new finishes are applied, where necessary.  
The contractor will be required to take all dimensions affecting the existing buildings on the site and he will be held solely responsible for the accuracy of all such dimensions where used in the manufacture of new items (doors, windows, fittings, etc).  

<table>
<thead>
<tr>
<th>Task Description</th>
<th>m²</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Take up and remove wood block floor covering,</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>vinyl floor covering, carpeting, waterproofing, etc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpet sheet floor covering including preparing screed for floor covering</td>
<td>666</td>
<td></td>
</tr>
<tr>
<td>Take out and remodel joinery work</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Timber skirting from brickwork</td>
<td>220</td>
<td></td>
</tr>
<tr>
<td>Hack away top off and removing ceramic tile floor and wall finishers including removal of mortar bed or backing and preparing concrete or brick surfaces for new screed, plaster or tile finishers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tiles to walls</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>Steel skirting 100mm high</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>Scrape off paint in bad conditions and prepare for new paint</td>
<td></td>
<td></td>
</tr>
<tr>
<td>On plaster</td>
<td>653.4</td>
<td></td>
</tr>
<tr>
<td>On Ceilings</td>
<td>52</td>
<td></td>
</tr>
<tr>
<td>On Metal roofs, doors, frames, etc</td>
<td>80</td>
<td></td>
</tr>
</tbody>
</table>

Carried to Sectional Summary
BILL NO. 2

CARPENTRY AND JOINERY

Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule.

SUPPLEMENTARY PREAMBLES

Particle board

Particle board shall comply with the following specifications:
  a) SABS 1300 Particle board: exterior and flooring type
  b) SABS 1301 Particle board: interior type

Joinery

Description of frames shall be deemed to include frames, transoms, mullions, rails, etc.

Description of hardwood joinery shall be deemed to include predrilling of bolt holes

Fixings

Items described as "nailled" shall be deemed to be fixed with hardened steel nails or shot fins to brickwork or concrete.

Decorative laminated finish

Laminated finish shall be glued under pressure. Edge strips shall be butt joined at junctions with adjacent similar finish

DOORS, ETC

DOORS, ETC

Semi-solid flush door with 3.2mm, hardboard covering on both sides hung to steel frames

| 9 | 40mm Door 762 x 2032mm. high | No | 1 |

Service Counters

Plumtree melamine, Alpine finish, Size 750 x 1000mm high, in high impact PVC edged all round 32mm worktop including 2 x 2door lockable cupboards with two open spaces for chairs and cable outlets, 3 x open shelves, 2 x rounded corner units with open 3 x open front display shelves

| 10 | No | 3 |

ROLL-UP, RETRACTABLE SCREENS AND BLINDS

"Windowers" or equivalent blinds

Supply and instal complete with colour coordinated ladder lace, cord, head and bottom rails, titters, cord locks and installation brackets

| 11 | 90mm blade width vertical fabric venetian blinds | m2 | 22 |

Carried to Sectional Summary
BILL NO. 3

CEILINGS, PARTITIONS AND ACCESS FLOORING

Tenderers are advised to study the 'Model Preambles for Trades 1999' before pricing this schedule.

SUPPLEMENTARY PREAMBLES

Descriptions

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins or shot driven to brickwork or concrete.

Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and where described as "bolted" the bolts have been driven elsewhere.

CEILINGS ETC

SUSPENDED CEILINGS

BPP Gypsum DonCell Gyrex White vinyl finished gypsum ceiling tiles size 1200 x 600mm x 12.5mm thick laid on and including SG/TF38 galvanised main tees, cross tees, hold-down clips, wedges, etc., all suspended with galvanised hangers at hanger centres not exceeding 1200mm.

Ceiling suspended not exceeding 1m below concrete soffits

| 12 | m² | 9 |

Carried to Sectional Summary

BILL NO. 4

FLOOR COVERINGS, WALL LININGS, ETC.

Tenderers are advised to study the 'Model Preambles for Trades 1999' before pricing this schedule.

SUPPLEMENTARY PREAMBLES

FLOOR COVERINGS

'Belapten Berber Point' polypropylene needlepunch carpeting laid in accordance with SABS 0186-2000 Fitting code of practice.

| 13 | m² | 666 |

Carried to Sectional Summary

BILL NO. 5

IRONMONGERY

Tenderers are advised to study the 'Model Preambles for Trades 1999' before pricing this schedule.

SUPPLEMENTARY PREAMBLES
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finishers to Ironmongery:</td>
<td></td>
</tr>
<tr>
<td>Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list:</td>
<td></td>
</tr>
<tr>
<td>BS Satin bronze lacquered</td>
<td></td>
</tr>
<tr>
<td>CH Chromium plated</td>
<td></td>
</tr>
<tr>
<td>SC Satin chromium plated</td>
<td></td>
</tr>
<tr>
<td>SE Silver enamelled</td>
<td></td>
</tr>
<tr>
<td>GE Grey enamelled</td>
<td></td>
</tr>
<tr>
<td>AS Anodised silver</td>
<td></td>
</tr>
<tr>
<td>AB Anodised bronze</td>
<td></td>
</tr>
<tr>
<td>AG Anodised gold</td>
<td></td>
</tr>
<tr>
<td>ABL Anodised black</td>
<td></td>
</tr>
<tr>
<td>PB Polished brass</td>
<td></td>
</tr>
<tr>
<td>PL Polished and lacquered</td>
<td></td>
</tr>
<tr>
<td>PT Epoxy coated</td>
<td></td>
</tr>
<tr>
<td>SD Sanded</td>
<td></td>
</tr>
<tr>
<td><strong>Hinges, Bolts, etc.</strong></td>
<td></td>
</tr>
<tr>
<td>&quot;Union&quot; or equal and approved fixed to timber</td>
<td></td>
</tr>
<tr>
<td><strong>Catches, Cabin Hooks, etc.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Locks</strong></td>
<td></td>
</tr>
<tr>
<td>&quot;Union&quot; or equal and approved fixed to timber</td>
<td></td>
</tr>
<tr>
<td>Two lever lockset (2 keys) with striking plate fixed to metal Ref. No. C7682-24-95CH / SC, Lockset with lock, handles and keys, complete</td>
<td></td>
</tr>
<tr>
<td><strong>Bathroom Fittings</strong></td>
<td></td>
</tr>
<tr>
<td>&quot;TW&quot; or equal and approved fixed to timber</td>
<td></td>
</tr>
<tr>
<td>Code IW7010SS Surface mounted multi-roll (3) toilet roll dispenser plugged</td>
<td></td>
</tr>
<tr>
<td>&quot;Kwikihile Hygiene&quot; of equal and approved</td>
<td></td>
</tr>
<tr>
<td><strong>16</strong> ABS construction 950ml Soap Dispenser in colour white</td>
<td></td>
</tr>
<tr>
<td><strong>Toilet Bins</strong></td>
<td></td>
</tr>
<tr>
<td>Stainless steel</td>
<td></td>
</tr>
<tr>
<td>&quot;FRANKE&quot; or equally approved</td>
<td></td>
</tr>
<tr>
<td>&quot;Bristel&quot; or equally approved</td>
<td></td>
</tr>
<tr>
<td><strong>Letters, Nameplates, etc.</strong></td>
<td></td>
</tr>
<tr>
<td>&quot;Union&quot;</td>
<td></td>
</tr>
<tr>
<td><strong>Door Closers</strong></td>
<td></td>
</tr>
<tr>
<td>&quot;Union&quot; fixed to timber</td>
<td></td>
</tr>
<tr>
<td>Heavy duty hold open arm door closer with bracket fixed to metal Ref. No SC 744 EN 1-16 HO DA, Code: 744HO</td>
<td></td>
</tr>
<tr>
<td>&quot;Chairman Industries&quot;</td>
<td></td>
</tr>
<tr>
<td><strong>18</strong> 19mm Diameter chromium plated towel rail 500mm long including end brackets plugged</td>
<td></td>
</tr>
<tr>
<td><strong>Corner Protectors, Dividing Strips, etc.</strong></td>
<td></td>
</tr>
<tr>
<td>Dividing strips</td>
<td></td>
</tr>
</tbody>
</table>
### BILL NO. 6

#### TILING

**NOTE:** Tenderers are advised to study the ‘Model Preambles for Trades’ before pricing this schedule.

**SUPPLEMENTARY PREAMBLES**

Unless described as “fixed with adhesive to plaster (plaster elsewhere)” descriptions of tilings on brick or concrete walls, columns, etc. shall be deemed to include 1:4 cement plaster backing and descriptions of tilings on concrete floors etc. shall be deemed to include 1:3 plaster bedding.

**WALL TILING**

150 x 150 x 5mm, white glazed ceramic tiles fixed with adhesive to plaster (plaster elsewhere)

<table>
<thead>
<tr>
<th>20</th>
<th>On vertical surfaces</th>
<th>m²</th>
<th>60</th>
</tr>
</thead>
</table>

**FLOOR TILING**

Ceramic floor tiles (PC sum R125.00/m² for supply and delivery, excluding labour, waste and VAT) fixed with adhesive to plaster or screed, etc.

<table>
<thead>
<tr>
<th>21</th>
<th>On horizontal top surfaces</th>
<th>m²</th>
<th>24</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Skirtings 100mm high of stretcher course tiles</td>
<td>m</td>
<td>20</td>
</tr>
</tbody>
</table>

Code “311200786” Non-Slip Azurblue, size 244x19mm fixed with adhesive to plaster, screed, etc.

Code “311200960” RHB Non-Slip White, size 244x19mm fixed with adhesive to plaster, screed, etc.

3M Twister Restoration Deep Clean

| 23 | Wall tiles | m² | 12 |

---

### BILL NO. 7

#### GLAZING

**NOTE:** Tenderers are advised to study the ‘Model Preambles for Trades’ before pricing this schedule.

**SUPPLEMENTARY PREAMBLES**

**GLAZING TO STEEL WITH PUTTY**

4mm, clear float glass
24 4mm Glass  m2  1
Vinyl film and tinting

25 Vinyl film to glazing  m2  24

26 GLASS LOUVRE BLADES
4mm Clear Glass Louvre Blades
Louvres blades not exceeding 150mm wide with polished edges  m  22

Carried to Sectional Summary

BILL NO. 8
PLUMBING AND DRAINAGE

Rates
Rates shall include travel to and from site within a 30km. radius of the City Centre. Materials, Labour, Tools, Equipment, Contractors Overheads and Profit except where otherwise stated.

Description
Where "Replace" or "Replacing" appears in this document it shall be deemed to include taking out and clearing away from site.

SUPPLEMENTARY PREAMABLES

uPVC pipes and fittings
Sewer and drainage pipes and fittings shall be jointed and sealed with butyl rubber rings.

Soil, waste and vent pipes and fittings shall be solvent weld jointed.

uPVC pressure pipes and fittings
Pipes for water supply shall be of the class stated.

Pipes of 40mm diameter and smaller shall be plain ended with solvent welded uPVC loose sockets and fittings.

Pipes of 50mm diameter and greater shall have sockets and spigots with push-in type integral rubber rings joints. Bends shall be uPVC and all other fittings shall be cast iron, all with similar push-in type joints.

Copper pipes
Pipes shall be hard drawn and half-hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard) class 2 (half-hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti-siphon pipes, capillary solder fittings and compression fittings shall be "Cobra Watertech" type. Capillary solder fittings shall comply with ISO 2016. Only compression fittings shall be used in
Walls or in ground

Reducing fittings

Where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters exceeding 50mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained.

In the case of pipes with diameters exceeding 50mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained

Wire gratings

Descriptions of sutter outlets etc shall be deemed to include wire balloon gratings.

Septic tanks

Description of septic tanks shall be deemed to include excavations, bedding and jointing, concrete base slab, jointing to drains and backfilling, condensation, etc all in accordance with manufacturer's instructions

Exposed concrete surfaces

Exposed surfaces of concrete stormwater channels, cover slabs, inspection eye marker slabs, gully tops, cleaning eye tops, catchpits, inspection chambers, etc shall be finished smooth with plaster

Excavations

No claim for rock excavation will be entertained unless the contractor has timely notified the Principal Agent thereof prior to backfilling.

Soft rock and "hard rock" shall be as defined in Earthworks

Laying, backfilling, bedding, etc of pipes

Pipes shall be laid and bedded and trenches shall be carefully backfilled in accordance with manufacturer's instructions

Where no manufacturer's instructions exist pipes shall be laid in accordance with clause 5.1 and 5.2 of each of the following:

SABS 1200 L : Medium-pressure pipelines

I.E. : Sewers

I.E. : Stormwater drainage

Pipe trenches etc shall be backfilled in accordance with clause 3.1 to 3.4.1, 5.1 to 5.3 and 7 of SABS 1200 L : Bedding (Pipes).

Unless otherwise described bedding of rigid pipes shall be class B bedding

Flush pans

Flush pans shall have straight or side outlets and P or "S" traps as necessary

Stainless steel basins, sinks, wash troughs, urinals, etc

Units shall have standard aisles on all exposed edges and tiles kept against walls where applicable.
Waste unions

Descriptions of waste unions shall be deemed to include rubber or vulcanite plugs and chains fixed to fittings.

Sundries

Vitreous China Sanitaryware - "Vaal" or equally approved

27 9 litre cistern complete with lid and fitments
   (flush pipe elsewhere)  No 1

"Cobra Watertech" or equally approved

32mm "Standard Flushmaster" (FM1.000) exposed type toilet
   flush valve CP with integral vacuum breaker, non-return valve,
   ball-o-stop, wallplate and activation lever

Sundries

Extra over uPVC clips for fittings

REPLACE DAMAGED ELECTRIC WATER HEATERS
AND ACCESSORIES

Note: All repairs, servicing and replacement to gueyers shall comply with SANS 10254 Dated
19/10/2004

JOWKIT OR EQUIVALENT: Geuser with a 5-year warranty

Locate damage, isolate affected area including
   draining existing geuser, uncoupling water and
   electrical connection, lift and remove where
   required and replace with new geuser and / or
   accessories complete with re-fitting connections
   and bond to earth, all flexins, mounting
   brackets, etc. and leave in good working order.

Sundries

RAINWATER DISPOSAL

0.6mm Galvanised sheet iron

Sundries

29 Seal leaking uPVC or cast iron WC pan connector joint
   No 1

Carried to Sectional Summary

BILL NO. 8

PAINTING

NOTE: Tenderers are advised to study the "Model
   Preambles for Trades" before pricing this
   schedule.

SUPPLEMENTARY PREAMBLES

Descriptions

Description of paintwork shall be deemed to include for all cutting in

Paint Specifications

All paintings shall be carried out in strict
according with "Pason" or equally approved specifications.

PAINTWORK, ETC. TO NEW WORK

ON FLOATED PLASTER

One coat alkali resistant plaster primer, one
coating universal alkyl based undercoat and one
coat alkyl based emulsion paint

One coat resin based bonding liquid two coats
superior acrylic PVA emulsion paint

ON FIBRE-CEMENT

One coat resin based bonding liquid two full coats
UV resistant water based acrylic roof paint

One coat alkali resistant plaster primer and
two coats superior acrylic PVA emulsion paint.

ON METAL

Spot prime defects in pre-primed surfaces with
zinc chromate primer and apply one universal
alkyl based undercoat and two coats alkyl based
high gloss enamel paint

One coat water based galvanised iron primer, one
coat universal alkyl based undercoat and two
coats alkyl based high gloss enamel paint

ON WOOD

One coat wood primer, one universal alkyl based
undercoat and two coats alkyl based enamel
paint

Three coats clear polyurethane suede varnish

PAINTWORK, ETC. TO PREVIOUSLY PAINTED WORK

PREPARATORY WORK TO EXISTING WORK

Previously painted plastered surfaces.

Surfaces shall be thoroughly washed down and
allowed to dry completely before any paint is
applied. Blistered or peeling paint shall be
completely removed and cracks shall be sanded,
filled with suitable filler and finished smooth.

Previously painted metal surfaces

Surfaces shall be thoroughly cleaned down.
Blistered or peeling paint shall be completely
removed down to bare metal.

Previously painted wood surfaces

Surfaces shall be thoroughly cleaned down.
Blistered or peeling paint shall be completely
removed and cracks and crevices shall be primed,
filled with suitable filler and finished smooth.

ON FLOATED PLASTER

One coat alkali resistant plaster primer, one
coating universal alkyl based undercoat and one
coat alkyl based emulsion paint on work
in poor condition

<table>
<thead>
<tr>
<th>30</th>
<th>Internal walls</th>
<th>m²</th>
<th>653</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>Columns</td>
<td>m²</td>
<td>30</td>
</tr>
<tr>
<td>Description</td>
<td>Units</td>
<td>Quantity</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------</td>
<td>-------</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td><strong>ON PLASTER BOARD</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One coat resin based bonding liquid and two coats superior acrylic PVA emulsion paint on work in poor condition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On ceilings and cornices</td>
<td>m²</td>
<td>37</td>
<td></td>
</tr>
<tr>
<td>Three coats clear polyurethane suede varnish</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ON METAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two coats alkyl based high gloss enamel paint on previously painted steel in sound condition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On gates, grilles, burglar screens, balustrades, etc (both sides measured over full flat area)</td>
<td>m²</td>
<td>80</td>
<td></td>
</tr>
<tr>
<td><strong>ON WOOD</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spot prime bare wood surfaces with wood primer and apply one universal alkyl based undercoat and two coats alkyl based eggshell enamel paint on previously painted surfaces in poor condition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On doors</td>
<td>m²</td>
<td>42</td>
<td></td>
</tr>
<tr>
<td><strong>ON FLOATED PLASTER</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One coat resin based bonding liquid two coats superior acrylic PVA emulsion paint on work in poor condition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On ceilings</td>
<td>m²</td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>

**Carried to Sectional Summary**

**BILL NO. 9**

**MISCELLANEOUS CHARGERS - GENERAL BUILDING ITEMS**

**SUPPLEMENTARY PREAMBLES**

General building services will be carried out at the discretion of The City of Johannesburg’s Department Head and Project Managers.

Where general building services are required, and the value cannot be ascertained in terms of the rates provided by the contractor in Schedules No. 1 to 17, this work will be executed in terms of the contract based on the rates hereunder.

**LABOUR RATES - LIMITED TO BILL NO. 16 (For new items with no rates)**

**GENERAL BUILDING**

Normal hours

<table>
<thead>
<tr>
<th>Labour Category</th>
<th>Hours</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Labour (R2000 per day)</td>
<td>Hrs</td>
<td>45</td>
</tr>
<tr>
<td>Semi Skilled (R280 per day)</td>
<td>Hrs</td>
<td>45</td>
</tr>
<tr>
<td>Artisan (R360 per day)</td>
<td>Hrs</td>
<td>15</td>
</tr>
<tr>
<td>Site Supervisor (R880 per day)</td>
<td>Hrs</td>
<td>5</td>
</tr>
</tbody>
</table>

**SALARY TO THE COMMUNITY LIASON OFFICE**
For the Community Liaison Officer (CLO) salary, including cell phone allowance. (For Projects exceeding R450,000.00 and a period of 3 months)

SCAFFOLDING (To be used as directed by the Project Manager and to be deducted in whole or in part if not required)

Carried to Sectional Summary

BILL NO. 10

NOT:
ALL ITEMS CLAIMED FROM THIS BILL TO BE APPROVED BY GROUP HEAD STRATEGIC SUPPLY CHAIN MANAGEMENT (SSCM), 3 QUOTATIONS FROM LEGITIMATE SERVICE PROVIDERS, QUOTATIONS TO HAVE A COST BREAKDOWN

PROVISIONAL SUBS, ETC.
HOW TO IMPLEMENT PRIME COST: THIS IS WHERE A SERVICE IS PROVIDED BY ANOTHER SERVICE PROVIDER. IN THIS CASE, THE MAIN CONTRACTOR SHALL BE ENTITLED TO CHARGE PROFITS AND ATTENDANCE

Tenderers are advised to study the "Model Preambles for Trades 1999" before pricing this schedule.

SUPPLEMENTARY PREAMBLES

Works listed under the heading "SPECIALIST SUBCONTRACTORS" are works that will commence during the execution of various contracts and the contractor shall allow free access to the site for these specialist contractors. The contractor shall prepare a programme in conjunction with these sub-contractors in order to complete the works successfully. Payment to the specialist subcontractor will be made via the contractor. The estimated value of these works will vary between the different contracts. However, the tenderer is to list his/her profit and attendance percentage in the rate column, if required.

SPECIALIST SUB-CONTRACTORS

PLUMBING AND DRAINLAYING

For the supply, delivery to site of plumbing, drainlaying, including rainwater disposal, sewerage disposal, sanitary fittings, sanitary plumbed, water and fire reticulation, etc and
Installation by an approved sub-contractor

**ELECTRICAL INSTALLATION**

For the supply, delivery to site of the electrical reticulation including light fittings, etc and installed by an approved sub-contractor

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>41</td>
<td>General Provision for Electrical Works including provision of COCs</td>
<td>R 0.08</td>
<td>R 5 625.00</td>
</tr>
<tr>
<td>42</td>
<td>Allow for profit at 7.5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>43</td>
<td>Allow for attendance at 5%</td>
<td>R 0.05</td>
<td>R 3 750.00</td>
</tr>
</tbody>
</table>

**AIR CONDITIONING / VENTILATION / EXTRACTORS / COOLING UNITS**

For the design, manufactured, delivered to site of air conditioning/ventilation system and the erection by an approved sub-contractor

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>44</td>
<td>General Provision for Mechanical Works including provision of COCs</td>
<td>R 0.08</td>
<td>R 1 500.00</td>
</tr>
<tr>
<td>45</td>
<td>Allow for profit at 7.5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>46</td>
<td>Allow for attendance at 5%</td>
<td>R 0.05</td>
<td>R 1 000.00</td>
</tr>
</tbody>
</table>

**SPECIALIST WORKS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>47</td>
<td>Allow for Investigating, repairing and making good Structural cracks</td>
<td>R 0.08</td>
<td>R 4 000.00</td>
</tr>
<tr>
<td>48</td>
<td>Allow for profit at 7.5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>49</td>
<td>Allow for attendance at 5%</td>
<td>R 0.05</td>
<td>R 2 000.00</td>
</tr>
</tbody>
</table>

Resizing existing double Aluminium door 1800 x 3000 high to kitchen to suit new tile floor level

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td></td>
<td>R 0.08</td>
<td>R 750.00</td>
</tr>
<tr>
<td>51</td>
<td>Allow for profit at 7.5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>52</td>
<td>Allow for attendance at 5%</td>
<td>R 0.05</td>
<td>R 500.00</td>
</tr>
</tbody>
</table>

Carried to Sectional Summary

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>53</td>
<td></td>
<td></td>
<td>R 163 125.00</td>
</tr>
</tbody>
</table>

**SECTINAL SUMMARY - MAIN WORKS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ALTERATIONS</td>
<td></td>
<td>R 163 125.00</td>
</tr>
<tr>
<td>2</td>
<td>CARPENTRY AND JOINERY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>CEILINGS, PARTITIONING, ETC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>FLOOR COVERING, ETC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>IRONWORKERY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>TILING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>GLAZING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>PLUMBING AND DRAINAGE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>PAINTWORKS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>MISCELLANEOUS CHARGES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>PROVISIONAL SUMS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Carried to Final Summary
### SECTION 2
### BILL NO. 1
### BUDGETARY ALLOWANCES

#### OHASA COMPLIANCE

1. Allow an amount of R60,000.00 (Sixty Thousand Rands) for OHASA compliance  
<table>
<thead>
<tr>
<th>Item</th>
<th>R</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>60,000,00</td>
</tr>
</tbody>
</table>

#### SECURITY

2. Provision of site security for 24 hours a day  
<table>
<thead>
<tr>
<th>Months</th>
<th>2</th>
</tr>
</thead>
</table>

Carried to Final Summary

### FINAL SUMMARY

#### MAIN BUILDING WORKS

#### BUDGETARY ALLOWANCES

#### SUB-TOTAL

Allow for preliminaries and generals

#### SUB-TOTAL

Add Vat @15%  
0,15

### FINAL PROJECT VALUE
CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids\(^1\) invited.

2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).\(^2\) Collusive bidding is a per se prohibition meaning that it cannot be justified under any grounds.

3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
   a. take all reasonable steps to prevent such abuse;
   b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
   c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

\(^1\) Includes price quotations, advertised competitive bids, limited bids and proposals.

\(^2\) Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and/or services for purchasers who wish to acquire goods and/or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: ____________________________________________ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

(a) has been requested to submit a bid in response to this bid invitation;
(b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
(c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium\(^3\) will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

   (a) prices;
   (b) geographical area where product or service will be rendered (market allocation)
   (c) methods, factors or formulas used to calculate prices;
   (d) the intention or decision to submit or not to submit, a bid;
   (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
   (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

\(^3\) Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.................................................................  .................................................................
Signature  Date

.................................................................  .................................................................
Position  Name of Bidder
MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state.¹

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative: .................................................................

3.2 Identity Number: ..............................................................................................................

3.3 Position occupied in the Company (director, trustee, shareholder²): .................................

3.4 Company Registration Number: ........................................................................................

3.5 VAT Reference Number: ..................................................................................................

3.6 VAT Registration Number: .................................................................................................

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state?  YES / NO

3.8.1 If yes, furnish particulars. ................................................................................................

¹MSCM Regulations: "in the service of the state" means to be –
(a) a member of –
   (i) any municipal council;
   (ii) any provincial legislature; or
   (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.
3.9 Have you been in the service of the state for the past twelve months? .......YES / NO

3.9.1 If yes, furnish particulars.

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ..................YES / NO

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars

3.12 Are any of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars.

3.13 Are any spouse, child or parent of the company’s directors trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.13.1 If yes, furnish particulars.

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. YES / NO

3.14.1 If yes, furnish particulars:

.................................

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Signature ......................................................... Date .........................................................

Capacity ......................................................... Name of Bidder .........................................................