CLOSED REQUEST FOR QUOTATION (RFQ) PROCESS

NAME OF SERVICE PROVIDER: ________________________________

REQUEST FOR QUOTATIONS FOR GOODS AND SERVICES AT JPC

N.B. THIS REQUEST FOR QUOTATIONS (RFQ) IS ONLY ISSUED TO PROFESSIONALS APPROVED FOR INCLUSION IN THE JPC PANEL OF SUB-CONTRACTORS (POP 02/2018) UNDER THE FOLLOWING CIDB GRADING: GRADE 1 GB AND 1 SQ OR ABOVE

JPC requests your quotation on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<table>
<thead>
<tr>
<th>DATE OF ISSUE</th>
<th>02 AUGUST 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLOSING DATE</td>
<td>13 AUGUST 2019</td>
</tr>
<tr>
<td>CLOSING TIME</td>
<td>10H30AM (TELKOM TIME)</td>
</tr>
<tr>
<td>DEPARTMENT</td>
<td>CITY OF JOBURG PROPERTY COMPANY SOC LTD</td>
</tr>
<tr>
<td>SCM NUMBER</td>
<td>DIAMOND MESH/POP02/2018</td>
</tr>
<tr>
<td>PANEL NUMBER</td>
<td>PANEL OF SUB-CONTRACTORS(POP02/2018)</td>
</tr>
<tr>
<td>DESCRIPTION OF GOODS/SERVICES</td>
<td>TO APPOINT A CONTRACTOR FROM POP02/2018 FOR THE SUPPLY, DELIVERY AND ERECTION OF STEEL WIRE FENCING (DIAMOND MESH)</td>
</tr>
<tr>
<td>COMPULSORY SITE BRIEFING SESSION</td>
<td>Address and Time Site briefing session to be held on the 07 AUGUST 2019 at Portion 1 and 31 of the remaining extent of farm Bergvallei 31 Marlboro (Cnr Marlboro Drive and Lombardy ((North Rd))Time: 10:00 am</td>
</tr>
</tbody>
</table>
RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:  

<table>
<thead>
<tr>
<th>COMPULSORY REQUIREMENTS</th>
<th>Submission of all required documents</th>
</tr>
</thead>
</table>
| SUBMISSION OF QUOTES:   | 1st Floor  
Forum 2, Braam Park  
33 Hoofd Street  
Braamfontein  
2017  
Submissions must be deposited into the RFQ Box at the Reception. No emailed submissions will be accepted |
| ENQUIRIES:              | All enquiries must be made in writing to Emmanuel Beans: 060 997 7149, ebeans@jhbproperty.co.za |

N.B. Quotations submitted by Contractors or Service Providers not included in POP 02/2018-Panel of Sub Contractors will not be considered.

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & JPC's Supply Chain Management Policies and Procedures.

SCOPE OF WORKS

PART A: CONTRACTOR SKILLS TRANSFERING TO JPC EMPLOYEES

- Service provider team must train at least 15 JPC employees on the following:
  - Plant poles
o Strut supports
o set concrete bases of correct concrete mix, width and depth, level poles
o Measure pole intervals against a straight line.

o Properly space the Iscor Y standards and plunged to correct depot to have an even level to the fencing throughout.

o Erect the horizontal lines between poles, binding and fixing lines to poles on which to fix and bind the fencing wire.

o Lift and erect the fencing materials / roll, tighten and fix to horizontal drawn lines with binding loops, correctly tied and cut to make the fencing a continuous unit.

o To transfer the skills on site on the use of the correct tools and equipment in order to do similar works on other projects where the JPC can work unsupervised having the developed skills.

o The contractor / specialist would be required to submit after the completion of this project a letter on his/her company letter head verifying that each employee had been coached, trained and acquired the skills in fence erection and was competent to undertake similar projects going forwards – skills transfer.

o **SCOPE OF WORK CONTINUED**

**PART B: SUPPLY AND DELIVERY THE FOLLOWING TOOLS, EQUIPMENT AND MATERIAL TO COMPLETE AROUND 510 RUNNING METERS OF 1.8M HIGH DIAMOND MESH STELL WIRE FENCING**

- 20 x 2400 long x 76mm dia x 2mm thick steel poles @ 30 meter interval with steel cap welded and base plate silver aluminium painted with predrilled 12mm holes to allow fixing off steel pole struts.

- Poles cast in min 450x450x500mm deep concrete, 13mm stone of a strong cement mix (20mpa)

- 36 x 3.0m long x 50mm dia x 2mm thick steel strut poles @ 45 degree angle with one end flattened and predrilled with 12mm dia hole, the other end a welded base plate silver aluminium painted cast in min 500mm wide x 450mm
deep concrete base, 13mm stone of a strong cement mix. (20mpa)

- 20 x Rolls of 1.8m high x 30m long x 2mm thick wire with a 100x100mm aperture.
- 130 x 2400mm long Iscor Y standards black bitumen paint coated to be set and plunged +/- every 4meter at desired depth allowing a straight line for the fence binding.
- Flat rap razor mesh wire 500mm wide x 14m long x 8 off rolls.
- 1800 high x 3.6m wide double leaf gate set z 1 off, with matching diamond meshing complete with fixing threaded rings nuts and washers.
- 10 cubic meters of concrete mix sand and stone 13mm, delivery and storage of stone to be determined on appointment.
- 40 pockets / bags of general purpose cement of a reputable brand, delivery and storage to be determine on appointment.
- Fencing pliers, 250mm x 10 off, multi usage, joint construction oval jaws with deep cut teeth for pipe work, pulling point jaws with wire stretcher and heavy duty wire cutter drop forged steel for strength, non-slip cushion grips for comfort of a reputable brand
- Wire strainers auto chain x 4 off, semi – automatic operation spring loaded with claws for all types of wire.
- Crow bar (Gwala / pry bar) 1800mm long x 32mm thick x 5 off; straight with one end diamond point and the other a chisel point.
- Steel weighted pipe plunger with 2 handles x 2 off, suited to fit like a sleeve over the Iscor Y standard and stamping to desired depth.
- Galvanized threaded rods 1m long x 10mm thick x 4 off, complete with 50 off nylon galvanized nuts and washers to fit the 10mm threaded rods.
- Flat spades x 10 off, for levelling and pole hole preparation.
- Round nose shovels 10 off, for concrete mixing and hole filling.
- Adjustable shifter wrench x 10 off; 200mm long of a reputable brand.
• Measuring wheel x 1 off, 10km with re-settable dia and fold away stand, unit to fold into compact size of a reputable brand.

• Industrial quality brush cutter 38.9cc straight shaft with both steel cutting blade and nylon head to take line with harness and helmet guard complete x 1 off

PART B: SAMPLES OF FENCING

The service provider should submit clearly marked with the name of company samples of the type of fence they will supply on submission of the RFQ before the closing date.

CHECKLIST

SCM NO: 18630

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.

<table>
<thead>
<tr>
<th>No</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Copy of Company Registration Document</td>
</tr>
<tr>
<td>2.</td>
<td>Rates &amp; Taxes Account for Company OR Certified Copy of Lease Agreement OR Affidavit Certified by the Commissioner of Oaths/ Arrangements letter</td>
</tr>
<tr>
<td>3.</td>
<td>Rates and Taxes Account for All the Directors of the Company OR Certified Copy of Lease Agreement OR Affidavit Certified by the Commissioner of Oaths/ Arrangements letter</td>
</tr>
<tr>
<td>4.</td>
<td>Declaration on State of Municipal Account (Attached)</td>
</tr>
<tr>
<td>5.</td>
<td>MBD 4: Declaration of Interest (Attached)</td>
</tr>
<tr>
<td>6.</td>
<td>MBD 9: Certificate of Independent Bid Determination. (Attached)</td>
</tr>
<tr>
<td>7.</td>
<td>MBD 6.4: Local Content (Attached) (IF REQUIRED)</td>
</tr>
<tr>
<td>8.</td>
<td>Certified Copy of BBBEE certificate / Affidavit</td>
</tr>
<tr>
<td>9.</td>
<td>Valid Tax Clearance Certificate or Pin number</td>
</tr>
<tr>
<td>10.</td>
<td>Empowerment Plan and employment statistics (youth, women and people with disabilities)</td>
</tr>
<tr>
<td>11.</td>
<td>All alterations have been signed.</td>
</tr>
<tr>
<td>12.</td>
<td>Quotation is signed</td>
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<td></td>
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<tr>
<td>13.</td>
<td>COID registration</td>
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<tr>
<td>14.</td>
<td>UIF</td>
</tr>
<tr>
<td>15.</td>
<td>Copies of ID’s for the Directors or Members of the Entity</td>
</tr>
<tr>
<td>16.</td>
<td>Copies of ID’s for the employees of the Entity and employment contracts</td>
</tr>
<tr>
<td>17.</td>
<td>Copies of pay slips for employees</td>
</tr>
<tr>
<td>18.</td>
<td>Central Supplier Data Base registration (CSD)</td>
</tr>
<tr>
<td>19.</td>
<td>CIDB Grading of 1GB and 1 SQ or above</td>
</tr>
<tr>
<td>20.</td>
<td>Construction program and cash flow</td>
</tr>
<tr>
<td>21.</td>
<td>Works Insurance and Public liability insurance</td>
</tr>
<tr>
<td>22.</td>
<td>Original Bank confirmation letter</td>
</tr>
<tr>
<td>23.</td>
<td>Company registration documents</td>
</tr>
<tr>
<td>24.</td>
<td>Affiliation / Registration with Professional bodies</td>
</tr>
<tr>
<td>25.</td>
<td>Professional Indemnity insurance</td>
</tr>
</tbody>
</table>

**SIGNATURE**

**NAME**

**PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION COMPULSORY REQUIREMENTS**

1. Valid Original tax clearance
Please note that copies of tax clearance certificates are not valid as per SARS and they will not be accepted by JPC. Failure to provide the original tax clearance certificate will result in the quotation being disqualified.

2. Latest copy of rate and taxes together with a completed “Declaration on State of Municipal Accounts” form. (Attached)

Please note the following:

a) There must be a Rates & Taxes invoice for each of the Directors of the Company as well as for the Company. The Rates & Taxes Invoice cannot be older than 3 months. If Rates & Taxes are in arrears for more than 3 months, the quotation will be disqualified.

b) If the business is operated from the residence of one of the directors, an affidavit, certified, must be submitted stating the address of the business premises.

c) If the premises from where business is conducted or where a director is residing, is leased a copy of the lease agreement or an affidavit must be submitted.

3. The quotation page must be signed. If you are using your own format on your Company’s letterhead to quote please ensure that the quotation is signed.

4. The attached MBD 9 form (Certificate of Independent Bid Determination) must be completed and submitted with the quotation. If the MBD 9 is incomplete or not attached the quotation will be disqualified.

5. The attached MBD 4 form (Declaration of Interest) must be completed and submitted with the quotation. If the MBD 4 is incomplete or not attached the quotation will be disqualified.

6. Both the MBD 4 & 9 forms must be original for each quotation. No copies will be accepted. Both the MBD 4 & 9 forms must be dated within the quotation period.

7. Proof of Directors: A certified copy of your Company Registration Documents

8. A certified copy of the B-BBEE Status Level Verification Certificate must be attached. If not attached no points for B-BBEE will be awarded.

9. All price alterations must be signed for by the Bidder confirming that such changes were made by the Bidder. PLEASE NOTE THAT PRICE CHANGES WITHOUT A
SIGNATURE WILL LEAD TO THE DISQUALIFICATION OF THE QUOTATION SUBMITTED.

I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE__________________________________________

NAME_____________________________________________
CONDITIONS

1. All goods or services purchased will be subject to JPC SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.

2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.

3. To participate in JPC’s Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on JPC’s Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit. JPC is dealing only with the registered and accredited suppliers on its Database.

4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.

5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.

6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.

7. Quantities are given in good faith and without commitment to JPC. The JPC reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.

8. **JPC DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**

9. **QUOTATIONS SUBMITTED THROUGH FAX/EMAIL WILL BE AUTOMATICALLY DISQUALIFIED.**
I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE_____________________________________

NAME________________________________________

ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the JPC General Conditions and Policies and Procedures and accept same

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: ______________________________________

NAME: ___________________________________________

CAPACITY: ________________________________________

DATE: ______________________________
SUPPLY CHAIN MANAGEMENT
P.O. BOX 31565
BRAAMFONTEIN
2017

VAT. NO: 4010194266/4760117194

BIDDER:

TEL:
FAX:
Your Vendor Number With Us:

REQUEST FOR QUOTATION

<table>
<thead>
<tr>
<th>RFQ NUMBER</th>
<th>RFQ DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCM 18630</td>
<td>13 AUGUST 2019</td>
</tr>
</tbody>
</table>

CONTACT PERSON
NAME: Nyeleti Mackay
TEL No: 010 219 9195/083 380 9898

PLEASE NOTE THAT YOU MUST BE REGISTERED ON THE JPC SUPPLIER DATABASE

Submission Deadline: 09 AUGUST 2019
Submission Time: 10H30AM

VALIDITY OF RFQ: 30 DAY

OFFICE USE ONLY:
PRICE/S TO BE VAT EXCLUSIVE
Please deposit all quotation in the RFQ box as stipulated in the cover page

RFQ’S above R30 000-00 to a maximum of R50 000 000 will be evaluated on the basis of the 80:20 point syst stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000), as amended.

EVALUATION CRITERIA
Quotations will be evaluated using a two stage evaluation process as follows:

STAGE 1 (FUNCTIONALITY)
Quotation will be evaluated in order to establish whether they meet the minimum required thresholds for functionality, in this regard Bidders are required to achieve a functional score of not less than 70 point out of 100

FUNCTIONALITY /TECHNICAL EVALUATION

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>WEIGHT</th>
</tr>
</thead>
</table>

11
### Technical
- Submission of Company Profile showing experience of similar projects
- Executed with traceable contractible reference and valid CIDB Grading (10)
- Proof of access to funding at least 15% of the project cost you have quoted for in this RFQ (20)
- CV and Qualification of site agent (10)
- Assessor CV and qualification (10)
- Execution Programmed (10)

### Training - Methodology on Training and Assessment (15)
- Assessment
- Training of JPC employees
  - 15 Employees (5)
  - 16 and More Employees (10)

### Transformation Plan
- Detailed Transformation and Empowerment Plan on this document
- EMPOWERMENT (Preference to be given to youth, woman and people living with disability)

### TOTAL
- 100

### STAGE 2 (PRICE AND BBB-EE STATUS LEVEL OF CONTRIBUTION)
- POINTS AWARDED FOR PRICE
- THE 80/20
A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}}\right)$$

Where

\(Ps\) = Points scored for comparative price of bid under consideration

\(Pt\) = Comparative price of bid under consideration

\(P_{min}\) = Comparative price of lowest acceptable bid

**POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION**

Points will be allocated as follows:

<table>
<thead>
<tr>
<th>Price</th>
<th>80</th>
</tr>
</thead>
<tbody>
<tr>
<td>Points for B-BBEE (Max of 20):</td>
<td>20</td>
</tr>
<tr>
<td>B-BBEE status Level of Contributor</td>
<td>Number of Points (80/20 system)</td>
</tr>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>14</td>
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<td>7</td>
<td>4</td>
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<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-Compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>
PLEASE NOTE THAT NO PRICE INCREASES WILL BE APPROVED AFTER SUBMISSION OF THE QUOTATION.
ALL BIDDERS MUST PLEASE MAKE SURE THAT THEY KNOW WHAT THEY ARE QUOTING FOR.

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the JPC.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.